

Residential Application Form

For your application to be processed you must answer all questions (Including the reverse side)



A. AGENT DETAILS				
Bowman & Company				
Address:	168 Main Street Mornington VIC 3931			
Phone:	(03) 5975 6888			
Fax:	(03) 5975 6288			
Email:	rentals@bowmanandcompany.com.au			
Web:	www.bowmanandcompany.com.au			
B. PROPERTY DETAILS				
1. What is the address of the property you would like to rent?				
<input type="text"/>				
<input type="text"/>				
Postcode <input type="text"/>				
2. Property Rental				
\$ <input type="text"/> per week	\$ <input type="text"/> per month			
3. Lease commencement date?				
<input type="text"/> Day	<input type="text"/> Month	<input type="text"/> Year		
4. Lease term?				
<input type="text"/> Years	<input type="text"/> Months			
5. How many tenants will occupy the property?				
<input type="text"/> Adults	<input type="text"/> Children	Ages of children <input type="text"/>		
C. PERSONAL DETAILS				
6. Please give us your details				
Mr <input type="checkbox"/>	Ms <input type="checkbox"/>	Miss <input type="checkbox"/>	Mrs <input type="checkbox"/>	Other <input type="checkbox"/>
Surname <input type="text"/>		Given Name/s <input type="text"/>		
Date of Birth <input type="text"/>	Driver's licence number <input type="text"/>			
Driver's licence expiry date <input type="text"/>	Driver's licence state <input type="text"/>			
Passport no. <input type="text"/>	Passport country <input type="text"/>			
Pension no. (if applicable) <input type="text"/>	Pension type (if applicable) <input type="text"/>			
7. Please provide your contact details				
Home phone no. <input type="text"/>	Mobile phone no. <input type="text"/>			
Work phone no. <input type="text"/>	Fax no. <input type="text"/>			
Email address <input type="text"/>				
8. What is your current address?				
<input type="text"/>				
<input type="text"/>				
Postcode <input type="text"/>				
9. Do you currently own a property on the Mornington Peninsula?				
Yes <input type="checkbox"/>	No <input type="checkbox"/>			
10. Are you looking to purchase a property in the area?				
Yes <input type="checkbox"/>	No <input type="checkbox"/>			
11. If so, what time frame are you thinking?				
6-12 Months <input type="checkbox"/>	12-24 Months <input type="checkbox"/>			

D. UTILITY CONNECTIONS - this is a free service		
YourPorter	Telephone: 1300 400 600 Fax: 1300 326 468 www.yourporter.com.au	
Connections, powered by iSelect		
YourPorter is a FREE service connecting utilities and other services. If the Agent approves this application, YourPorter will connect your water for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.		
<input type="checkbox"/> Electricity	<input type="checkbox"/> Gas	<input checked="" type="checkbox"/> Water
<input type="checkbox"/> Telephone	<input type="checkbox"/> Pay TV	<input type="checkbox"/> Internet
<input type="checkbox"/> Car Insurance	<input type="checkbox"/> Home & Contents	<input type="checkbox"/> Health Insurance
<input type="checkbox"/> Life Insurance	<input type="checkbox"/> Home Loans	
DECLARATION AND ACCEPTANCE:		
I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service provider iSelect Ltd to contact me for the connection and disconnection of services as offered by YourPorter. I/We acknowledge that if I/We do not provide my/our personal information, YourPorter and iSelect will not be able to provide these services to me/us.		
YourPorter and iSelect will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth). I/We consent to YourPorter and its Agents and iSelect disclosing my/our personal information to providers of the services I/We have indicated above that I/we would like to connect, for the connection of those services and the disconnection of any existing services.		
I/We consent to YourPorter and iSelect disclosing connection confirmation details to the Agent. I/We acknowledge that iSelect, the Agent, its employees and YourPorter may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter and iSelect contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter and iSelect to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter and iSelect will otherwise collect, hold, use and disclose personal information in accordance with their respective privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/ and http://www.iselect.com.au/privacy-policy/		
YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees). I/We acknowledge that neither YourPorter nor the Agent nor iSelect accept any responsibility for any delay in or failure to arrange or provide for any connection or disconnection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.		
Signature <input type="text"/>	Date <input type="text"/>	
E. DECLARATION		
I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.		
I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.		
I authorise the Agent to obtain personal information from:		
(a) The owner or the Agent of my current or previous residence;		
(b) My personal referees and employer/s;		
(c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;		
I am aware that I may access my personal information by contacting -		
<ul style="list-style-type: none">• NTD: 1300 563 826• TICA: 1902 220 346• TRA: (02) 9363 9244		
If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.		
I am aware that the Agent will use and disclose my personal information in order to:(a) communicate with the owner and select a tenant		
(b) prepare lease/tenancy documents		
(c) allow tradespeople or equivalent organisations to contact me		
(d) lodge/claim/transfer to/from a Bond Authority		
(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)		
(f) refer to collection agents/lawyers (where applicable)		
(g) complete a credit check with NTD (National Tenancies Database)		
(h) transfer water account details into my name		
I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that the agent will disclose my personal information to YourPorter for the purposes of transferring the water account into my name. This will enable YourPorter to connect all accepted tenants to relevant water boards for water usage.		
Signature <input type="text"/>	Date <input type="text"/>	

F. APPLICANT HISTORY

12. How long have you lived at your current address?

Years

Months

13. Why are you leaving this address?

14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

\$

15. What was your previous residential address?

Postcode

16. How long did you live at this address?

Years

Months

17. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

\$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

18. Please provide your employment details

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Years

Months

Net Income

\$

19. Please provide your previous employment details

Occupation?

Employer's name

Length of employment

Years

Months

Net Income

\$

H. CONTACTS / REFERENCES

20. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

21. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION

22. Car Registration

23. Please provide details of any pets

Breed/type

Council registration / number

PLEASE NOTE

Initial payments must be made by cash, bank cheque or money order within 24 hours after approval of application. No Personal Cheques accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

HOW DID YOU FIND OUT ABOUT THIS PROPERTY? The Age The Internet Local Paper Board Counter List Relocation Company Referral Other (specify)**PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION**

Driver's Licence

50

Birth Certificate

30

Other Photo ID

30

Telephone or Electricity or Gas Account

30

Passport

20

Current Wage Advice

20

Previous Tenancy Reference

20

Previous 2 rent receipts

20

Medicare Card

20

Motor Vehicle Registration Certificate

10

Bank Statement

10

OFFICE USE ONLY

Property Rental

per week

per month